



**Chapman Place Condominium Trust
Board of Trustees Meeting Minutes
November 10, 2020, Regular Session**



ATTENDEES: President Linda Novelli; Vice President Ron St. Laurent; Treasurer Sharon Pollitt; Secretary Harry Shattuck; Trustee Debra Brideau; Property Manager Gary Zimmerman

Visitor(s): none

The meeting was called to order at 6:30 PM

APPROVAL OF BOARD MINUTES: Motion by Harry to accept the minutes from the last meeting, second by Ron Vote 5-0

<i>Issue</i>	<i>Discussion</i>	<i>Action or Vote</i>
Financial Statements — Balance Sheet and Income/Expense		Action: zero out the negative GL's on the balance sheet under liabilities
Review of action list		
Tru-green lawn treatment bid for 2021		Vote: Motion by Linda to accept the bid from Tru-green for next year's lawn treatment, second by Harry 5-0 Action: sign quote and submit to tru-green
South entrance signage	<ul style="list-style-type: none"> Proposed putting the sign next to the pillar closest to Central Street. Remove the street sign and post Put the "no dogs" and "no soliciting" signs on the stop sign or possibly on posts when you enter the complex. Move the stop sign closer to the central street. 	Vote: Motion by Sharon to purchase the same style sign at the north entrance, put next to the pillar closest to central street, move lighting to highlight the sign, remove the street sign post, move the stop sign closer to the road and find a new place for the "no dogs"/"no soliciting" signs, second by Linda 5-0 Action: Contact add-a-sign to start the approval process with the city.
Book swap	<ul style="list-style-type: none"> Book case is ready; we now need to spread the word. Discussion on how to word the communications. 	Action: Sharon to check the internet for someone that may have already wrote something up.
Growing Marijuana	Topic arose about growing marijuana and if we should/could have any rules around not allowing it.	Action: Consult with Chuck and have is response for the next meeting.
Unit owner correspondence	None	
FYI's - <ul style="list-style-type: none"> <u>Wo's</u>: created 9, open 6 <u>CCR</u>: created 5, open 1 		

Executive Session:

executive session	nothing	
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Motion by Harry to adjourn the meeting, second by Linda, vote 5-0. 8:00 PM